



Norwegian  
Business School

# EXECUTIVE MASTER OF BUSINESS ADMINISTRATION

## Letter of recommendation

NAME of the applicant: .....

CITIZENSHIP: .....

**Note to the referee:** The person whose name appears above is applying for admission to the part-time programme leading to the degree of Executive MBA at BI Norwegian Business School.

This letter of recommendation will be used by the Admissions Committee in the process of assessing the candidate.

We realise that considerable time and effort may be involved in preparing this letter of recommendation and we greatly appreciate your help.

1. How long have you known the applicant, and in what connection?

2. What do you consider the applicant's talent or strengths?

3. What do you consider the applicant's weaknesses?

4. Do you know of any circumstances that might affect the applicant's ability to complete a demanding Executive Master of Business Administration? If so, please explain:

5. Please give us your appraisal of the applicant in terms of the qualities listed below. Rate the applicant in comparison with others applying for graduate school that you have known.

	Exceptional	Superior	Good	Average	Poor	Unable to comment
Intellectual ability						
Ability to work with others						
Administrative ability						
Maturity						
Ability in oral expression						
Imagination and creativity						
Motivation						

6. Please comment on the ratings that you made in question 5, and expand on any statement about the candidate's abilities and qualities that may be of use to the Admissions Committee in their decision.

Signature: ..... Date .....

Name: (please print) .....

Position or title: .....

Employer: .....

Address: .....

E-mail: .....