

CCGR Data Extraction Inquiry

(Version 5.0 – June 2022)

Contract on data extraction

between

Centre for Corporate Governance Research (CCGR)

at

Department of Finance at BI Norwegian Business School

and

the research project entitled

[Project title]

This agreement specifies data extraction from the CCGR database, for researchers employed at BI or PhD students connected to BI. The data will be used in a CCGR project.

Project description

Project title:	
What type project is it:	
	Research project
	PhD project
Termination date: <i>The termination date must be before January 1, 202_, not exceeding the NSD expiration date for CCGR.</i>	
Project purpose: (expand if needed)	

Project members

Who is the project leader?	
Name:	
Department:	
Position:	
E-mail:	

Who are the project participants, if applicable? (leave open if not applicable; expand if needed)	
Name:	
Institution:	
School:	
Department:	
Position:	
E-mail:	
Name:	
Institution:	
School:	
Department:	
Position:	
E-mail:	

Approvals

If the project does not fall under the CCGR umbrella (the research purposes for which CCGR has permission to use the data), what is the project's NSD number?	
Have you obtained approval from the data owner?	
	Yes, please attach approval



	No
--	----

Data access:

What data do you want?	
	The complete database (accounting, board, CEO, company, ownership, family relationship data)
	Rating data. Please attach approval from the data owner.

Rights, Rules, Obligations and Conditions

By signing this agreement, I acknowledge that during my research projects I will acquire information, which is confidential to BI, CCGR or other parties. I also acknowledge that the information contained in the CCGR database is the exclusive property of the CCGR.

Under this contract it is my obligation to treat all information in a confidential manner in the sense that I will not disclose or redistribution any information during the term of, or at any time after the termination of, the research project to any person who is not a CCGR fellow including individuals associated with the CCGR-related research project of a CCGR fellow. A CCGR research fellow is an official member of the CCGR from BI, a research associate, or a PhD student as listed on the CCGR website.

I acknowledge the following:

- The data can only be used for the purpose described above.
- At project termination I will delete any data given to me by the CCGR.
- CCGR data must remain stored on a BI approved server (e.g., ose-phi01.nbsemp.no) and may not be extracted from that server.
- Only CCGR research fellows can have access to the data. I cannot transfer any data to a third party without CCGR approval.
- I cannot transfer any data between two CCGR projects without CCGR approval.
- A third party cannot view the original data without CCGR approval.
- I cannot transfer any personal data outside the EU/EEA without CCGR approval.
- If any transfer I want to do generates extra work for CCGR I will assist CCGR in the process.
- All documents, copies or excerpts received from CCGR is the property of the CCGR and shall be promptly returned upon request.
- In case of misuse of the data, either by me or any person who has been able to access the data because of me, CCGR cannot be held accountable. The use of the data in this research project is my responsibility.
- The CCGR is entitled to apply to Court in the event of a violation by me of this agreement.
- My obligations under this Agreement will survive the termination of the research project.



- Endorsements

Step 1: Endorsement from the Data Administrator.

The Data Administrator certifies that the agreement is correctly specified.

Date:

Data Administrator:

Step 2: Endorsement from the CCGR.

The CCGR agrees that the project is a CCGR project, that the researcher is a BI employee, and that the researcher can have the data as this agreement specifies.

Date:

CCGR:

Step 3: Endorsement from the CCGR regarding rating data.

The CCGR agrees that the project can have rating data.

Date:

CCGR:

Step 4: The Principal Investigators signature

Date:

Data User:

Step 5: Information from the Data Administrator.

Extraction Date:

Comments: