**International Transcript Request and Release Authorisation Form**

*Please complete this form and upload it along with your application to BI Norwegian Business School:*

Name of applicant: …………………………………………………………………………………………………………………

Previous/maiden name: …………………………………………………………………………………………………………

Date of birth: ………………………………………………………………………………………………………………………….

College or university: ………………………………………………………………………………………………………………

Dates of attendance: from / to

(month/year) (month/year)

……………………………… ………………………………

Student ID number: ………………………………………………………………………………………………………………..

I hereby authorize the release of my academic record to BI Norwegian Business School

……………………………… ………………………………………………………………………………………………….  
Date Applicant’s signature

**Note to institution:** The above-named person has applied for his/her academic credentials to be evaluated and requests that a transcript of his/her academic record be released to BI Norwegian Business School.

**We ask that you either**

* send an official academic record by e-mail to: [phd@bi.no](mailto:phd@bi.no) or
* enclose this form together with an official academic record in a sealed envelope and sign across the back flap. Return the sealed envelope directly to BI Norwegian Business School, att. PhD Administration, NO – 0442 Oslo, Norway